

*Upcon Property Services, Inc*

**CONVEYANCE CONDITION REPORT**

Attn: \_\_\_\_\_

Date: \_\_\_\_\_

Re:

All work necessary to comply with CONVEYANCE CONDITION requirements was completed on the referenced property on \_\_\_\_\_.

Please be advised of the following conditions:

Condition of Property was	Good	Fair	Poor
Condition of Yard was	Good	Fair	Poor
Property Damaged?		Yes	No
Obvious Roof Leaks?		Yes	No
Plumbing Fixtures /Faucets Missing		Yes	No
Electric Wiring/Fixtures Missing or Damaged?		Yes	No
Obvious Building Defects?		Yes	No
Trash Evident?		Yes	No
Posted Code Violations On Property		Yes	No
Health & Safety Hazards?		Yes	No
Personal Property Evident?		Yes	No
Was Bid Sent?		Yes	No

Comments: \_\_\_\_\_

Property Secure? \_\_\_\_\_ If No: \_\_\_\_\_

Property Boarded?	YES	NO	Pre Approved Area?	Yes	No
Property Winterized?	YES	NO	Required by HUD?	Yes	No

Explanation, if necessary: \_\_\_\_\_

Water Leaks Evident \_\_\_\_ Y \_\_\_\_ N

**Building May Contain Unidentified Mold In or Around Previous Water Stained Ceilings, Walls and Floors.**

First Vacant Date: \_\_\_\_\_ Initial Securing Date: \_\_\_\_\_

Key Used On House # \_\_\_\_\_ Key Used on Outbuildings or Garage # \_\_\_\_\_

UTILITY INFORMATION for Properties where Heat and/or Electric is required:

Electric Co. \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_

Gas Co. \_\_\_\_\_ Phone \_\_\_\_/\_\_\_\_